

## ALA UNIT 164 PROGRAM GUIDELINES 2025

## **BLANKET BRIGADE**

Please Note: If you require space at the Post for any reason (event, meetings, prep work etc.) make sure you've booked the time and date on the Calendar. Text Gillian Woodstrom at 281-615-5670 or email her at <a href="mailto:gwoodstrom@woodborne.com">gwoodstrom@woodborne.com</a>

□ Event Name □ Event Date □ Time □ Place □ Budget □ Committee Chair & Committee Members  2. ACTION PLAN □ Planning Meeting * Date * Agenda * Timeline * Roles & Responsibilities * Meeting Minutes  • September □ Hold Planning Meeting □ Assign committee members to: * Purchase fleece * Wash and cut fleece * Crochet edges □ Chair contact 2 <sup>nd</sup> Vice for needs and timefrance Set delivery dates/personnel □ Update Calendar □ Write report to be given to members at montage.	
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## 3. CONTACT LIST